

Group :	BOARD MEETING	Date:	21/03/2011
Location:	ROOM 11, MAIN BUILDING, SSFC	Time:	6.00 pm
Attendees:	Vice-Principal Assistant Principal – Resources and Risk Assistant Principal – Information Services Clerk to the Corporation	Apologies:	Chris Fountain
Membership:	Tim Jones (Chair), Janet Barlow, Adrian Bayling, Karen Burgoyne, Steve Cunningham, Harriet Davies, Anne Dokov, Chris Fountain, Simon Keeble, Tom Lee, Barbara McCormack, Penny Osborne, Geoff Parry, David Pulford, Chris Romberg, Robert Rosson, Martin Ward (Principal), Dominic Wilson		

PART I – OPEN ITEMS

Re-Appointment Governor

36. Resolved:

That Tim Jones be re-appointed to the Board for a further year term from 21 March 2011 to 23 March 2015.

Appointment of Chair

37. Resolved:

That Tim Jones be appointed Chair of the Board for a period of one year up to the March 2012 Board meeting.

TIM JONES IN THE CHAIR

38. **Declarations of Interest**

Adrian Bayling and Barbara McCormack declared an interest in Item 11 of the Agenda - Proposed restructuring of the teaching and support staff posts at Shrewsbury Sixth Form College 2011 to 2013.

Item 11 – Proposed Restructuring of the Teaching and Support Staff posts at Shrewsbury Sixth Form College 2011 to 2013.

39. Resolved:

That, in accordance with Instrument 14(d), and the additional information to be discussed, Item 11 of the agenda - Proposed Restructuring of the Teaching and Support Staff posts at Shrewsbury Sixth Form College 2011 to 2013, be considered as a confidential item under Part II of the agenda.

Minutes

40. Resolved:

That the minutes of the meeting of the held on 12 December 2010 be approved as a correct record.

41. **Matters Arising**

There were no matters arising

Student Report (Appendix 18/11)

The Student Governors submitted a report covering the following issues:

- Environment issues
- Charity fund
- Planning for the College Prom
- Student reaction to funding cuts
- Celebrating Achievement Evening
- Model United Nations

A Governor congratulated the students for their hard work in charity fund raising. In response to a Governor's query, the Student Governor advised that feedback on the Student Report was provided via Moodle and tutorials.

42. Resolved:

That the Student report be noted.

Governance Matters (Appendix 19/11)

43. Resolved:

(a) That the following changes be made to the Membership of Committees for 2010/11:

Audit Committee - Chris Romberg in place of Karen Burgoyne
Personnel Committee - Janet Barlow in place of the Principal, Martin Ward
Search Committee - Karen Burgoyne in place of Geoff Parry

(b) That the application from a prospective Governor, Mr MFW be noted and that, with his consent, his details be kept on the Succession Planning File for future reference.

(c) That the letter and Annex from the Department for Education regarding Performance Management and other Regulatory Responsibilities for Sixth Form Colleges in order to simplify the regulatory framework for Colleges and reduce bureaucracy, be noted.

Summary of Decisions of Committees (Appendix 20/11)

The Chairs of Committees presented the summaries of Committees held during the Spring term as follows:

Search Committee – 31 January 2011 – the Chair highlighted the safeguarding training undertaken by the Governor representative and Clerk to the Corporation in January 2011.

Personnel Committee – 31 January 2011

Finance and Estates Committee – 28 February 2011

Audit Committee – 8 March 2011

Joint Consultative Negotiating Committee – the Chair advised that there was significant disquiet from the union representatives regarding the proposed restructure and reported that a Special meeting of the Committee to discuss this issue had been arranged for Wednesday, 23 March.

Quality, Standards and Curriculum Committee – 14 March 2011 – the Chair highlighted that retention figures had been above target and results slightly higher than 2010.

44. Resolved:

That the Summaries of Decisions from meetings held during the Spring term and the additional comments of the Chairs, be noted.

Mid Year Review of Strategic Plan (Appendix 21/11)

The Principal submitted a report and stated that a bid had today been forwarded for capital funding from the £57m made available to the Sixth Form College sector – the maximum amount for any single college being £1.6m. He advised on the conditions attached to any successful bid, including time scales and proportion of match funding towards any projects. He commented that a self assessment of the College estate had been updated for the bid but that informal feedback suggested that the College would be in the lowest 50% of need.

In respect of the Strategic Plan, a Governor asked for an update on future learner numbers. The Principal advised that learner numbers in partner schools were falling but that it was hoped that the College would be able to make up the shortfall with students from non-partner schools.

In response to a Governor question regarding the accommodation strategy, he gave reasons as to why it would not be a viable option to pursue an interest in Rowley's House.

45. Resolved:

That the mid-year review of progress against the Strategic Plan, and the longer term risks, be noted.

Redundancy Policy 2010/11 (Appendix 22/11)

The Assistant Principal submitted the updated Redundancy Policy for 2010//11 and the Policy on Voluntary Redundancy 2010/11

A Governor asked whether the College was open to job share arrangements. The Principal stated that the College would be happy to consider any such requests.

A Governor suggested that the College should explore with other Colleges any opportunities for re-deployment in other areas in order to mitigate the effects of any redundancies. The Principal advised that the College was keen to be alert and respond to any opportunities that arose.

In respect of a query regarding enhancements to voluntary redundancies, the Assistant Principal, Resources, advised that it was not possible to offer any enhancements, even for short periods of service, because of affordability and that it was important that all staff were treated equally regardless of years of service.

46. Resolved:

That the updated Redundancy Policy 2010-11 and Voluntary Redundancy Policy 2010-11 be approved.

(Note: The decision on this item was taken following consideration of the confidential item 11 – Proposed Restructuring of Teaching and Support Staff posts under Part II of the agenda).

Pay Policy 2011/2012 (Appendix 23/11)

The Vice Principal submitted a report on amendments made to the existing Pay Policy.

47. Resolved:

That, subject to the outcome of consideration of the SSL posts under the restructure proposals, the updated Pay Policy for 2011/12 be approved.

(Note: The decision on this item was taken following consideration of the confidential item 11 – Proposed Restructuring of Teaching and Support Staff posts under Part II of the agenda).

48. **Date of Next Meetings**

- (a) Friday, 6 May 2011 at 6.00 pm (Special meeting)
- (b) Monday, 4 July at 6.00 pm