

Group :	SEARCH COMMITTEE	Date:	31/01/2011
Location:	CONFERENCE ROOM	Time:	5.45 pm
Attendees:	Clerk to the Corporation	Apologies:	Tim Jones
Membership:	Dominic Wilson (Chair), Tim Jones, Barbara McCormack, Geoff Parry, Martin Ward		

12. **Declarations of Interest**

There were no declarations of interest

Minutes

13. **Resolved:**

That the Minutes of the meeting held on 1 November 2011 be approved as a correct record.

14. **Matters Arising**

There were no matters arising.

Succession Planning

The Clerk to the Corporation reported on the expiry of the terms of office of the following independent Governors within the next 12 months:

Tim Jones (Chair) – 20 March 2011
Penny Osborne (Vice-Chair) – 4 December 2011
Dominic Wilson – 2 November 2011

The Clerk advised that Tim Jones had indicated that he was prepared to serve a further four year term of office.

The Clerk advised that it would be appropriate to appraise the performance of Tim as Chair of the Board and circulated copies of the document 'Role of the Chair' for consideration. The Chair referred to his skills audit form and commented that the Governors Performance Indicators and the Self Assessment Report also reflected on the performance of the Chair of the Board all of which were positive. In addition, the work carried out by the Chair in support of the College and Principal outside of Committees was particularly supportive and greatly appreciated.

Dominic Wilson stated that he would not be seeking a further term of office, having served two full terms.

15. **Resolved:**

(a) That the Board be recommended to reappoint Tim Jones as a Governor for a further four year period from 21 March 2011 to 21 March 2015

(b) That, following appraisal of the performance of the Chair, the Board be recommended to appoint Tim Jones Chair of the Board for a further one year period from 21 March 2011 to 21 March 2012.

(c) That it be noted that Dominic Wilson does not wish to seek a further term of office following the expiry of his term of office on 2 November 2011.

Membership of Committees 2010/11

The Clerk to the Corporation referred to the recent election of parent governors and asked the Committee to consider minor adjustments to the Membership of Committees to enable them to sit on a minimum of one Committee.

16. Resolved:

That the Board be recommended to approve the following adjustments to the Membership of Committees 2010/11:

Audit Committee - Chris Romberg in place of Karen Burgoyne
Personnel Committee – Janet Barlow in place of the Principal, Martin Ward
Search Committee - Karen Burgoyne in place of Geoff Parry

Application from Prospective Governor (Appendix 3/10)

The Clerk to the Corporation submitted an application and CV from M.F.W. who had recently retired and wished to serve as an independent member. She advised that, at the current time, there were no vacancies on the Board.

The Chair commented that the applicant did have skills and experience that would be useful to the Board although at the present time, the Board did have Governors with a similar profile. He suggested that, subject to his approval, MFW be placed on the Governors Succession Planning File.

17. Resolved:

That the application from MFW be noted and that, subject to his approval, the Board be recommended to place his application on the Succession Planning File.

Governor Performance Indicators – Monitoring Report (Appendix 4/10)

The Clerk to the Corporation submitted a monitoring report on Governor Performance Indicators as at 13 December 2010. She advised that the information would be updated and the final report and outcomes submitted to the Board meeting in September.

18. Resolved:

That the monitoring report on Governors Performance Indicators be noted and that the final report and outcomes be submitted to the September meeting of the Board.

Safeguarding Training

19. The Clerk to the Corporation reported for information that she and Steve Cunningham, the Governor representative for Safeguarding, had attended Safeguarding training in January 2011.

Performance Management and Other Regulatory Responsibilities for Sixth Form Colleges (Appendix 5/10)

The Clerk to the Corporation submitted a letter and Annex from the Parliamentary Under Secretary of State for Schools regarding decisions taken to simplify the regulatory framework for Sixth form Colleges and reduce bureaucracy.

The Chair referred to the Annex and commented that he would have preferred to retain certain of the existing provisions, including entitling the local authority/YPLA to appoint up to two places on Sixth Form College governing bodies. The Principal stated that the College would have flexibility on the provisions referred to by the Chair.

20. Resolved:

That the letter and Annex from the Department for Education on Performance Management And Other Regulatory Responsibilities for Sixth Form Colleges be noted.

21. **Risk**

There were no items of risk to report.

22. **Date of Next Meeting** – Monday, 20 June 2011 at 5.45 pm.