

<b>Group :</b>	SEARCH COMMITTEE	<b>Date:</b>	21/06/2010
<b>Location:</b>	CONFERENCE ROOM, SSFC	<b>Time:</b>	5.30 pm
<b>Attendees:</b>	Clerk to the Corporation	<b>Apologies:</b>	Cathryn Hodges
<b>Membership:</b>	Dominic Wilson (Chair), Cathryn Hodges, Tim Jones, David Kilby, Martin Ward (Principal)		

## 22. **Declarations of Interest**

There were no declarations of interest

### **Minutes**

## 23. **Resolved:**

That the Minutes of the meeting held on 1 February 2010 be approved as a correct record.

### **Matters Arising:**

## 24. **Training Course for Governors** (Minute 16)

Pursuant to Minute 16, the Clerk to the Corporation advised that four Governors had attended the Supporting Newly Appointed Governors training course at Walsall on 16 March. Positive feedback had been received from attendees. The Clerk reminded Governors that an in-house training session attended by 9 Governors had also taken place in July 2009.

## 25. **CRB Checks for Governors** (Resolution 18)

Pursuant to Resolution 18, the Principal advised that the Government had suspended the proposed new ISA regulations but that Governors would still be required to undertake CRB checks.

### **Succession Planning**

The Clerk to the Corporation reported for information the expiry of the terms of office of various categories of Governors within the next 12 months. She reminded Governors that Cathryn Hodges and David Kilby had previously indicated that they did not wish to seek a further term of office.

The Clerk reported that Robert Rosson, Parent Governor, had indicated that he would be willing to continue as an independent Governor following the expiry of his term of office as a parent Governor. The Clerk suggested, that, if this Committee recommended the Board to approve the appointment of Robert Rosson as an independent Governor for a four year period from 2 May 2011, then arrangements be made during the autumn term for the election of two parent Governors, one to take effect from September 2010 and the other from May 2011.

Governors agreed that Robert Rosson had the necessary skills /experience required by the Board and that they would wish to retain him as an independent Governor.

The Clerk advised that the appointment of the new Student Governors would be reported to the next meeting and to the Board. The Principal commented that the student role would in future be more clearly defined to ensure the elected students were fully involved with the Board. This would

include them being sponsored by a member of staff.

26. Resolved:

(a) That the expiry of terms of office of the following Governors be noted:

Cathryn Hodges (Independent) - 2 October 2010 (last meeting – 27 September)  
David Kilby (Parent) – 4 December 2010 (last meeting – 27 September)  
Robert Rosson (Parent) – 2 May 2011  
James Ashford (Student) – 19 July 2010  
Sana Ayub (Student) – 19 July 2010

(b) That the Board be recommended to appoint Robert Rosson as an independent Governor for a four year period with effect from 2 May 2011 when his term of office as a parent Governor expires.

(c) That arrangements be made in the Autumn Term for the election of two parent Governors, one appointment to take effect in September 2010 and the other in May 2011 (following the expiry of term of office of Robert Rosson as parent governor).

(d) That the appointment of student and parent Governors be reported to this Committee and the Board in due course.

### **Schedule of Meetings 2010/11** (Appendix 7/10)

The Clerk to the Corporation submitted the draft Schedule of Meetings for 2010/11. Since the Schedule had been prepared, two clashes with College events had arisen and it was therefore necessary to amend certain dates.

27. Resolved:

That, subject to the following amendments, the Schedule of Meetings be agreed and referred to the Board for approval:

JCNC/Remuneration - amend from 25 November 2010 to 18 November 2010  
JCNC - amend from 3 March 2011 to 10 March 2011

### **Membership of Committees 2010/11** (Appendix 8/10)

The Clerk to the Corporation submitted a report on the Membership of Committees 2010/11 for members to consider. She advised that she had contacted some Governors regarding vacancies which would arise as a result of the expiry of terms of office and had received positive offers of interest in particular Committees.

The Committee considered the Membership and took into account the range of skills/gender required across all Committees to achieve a healthy balance and made recommendations based on these considerations.

28. Resolved:

(a) That, subject to the following amendments, the Membership of Committees 2010/11 be agreed and referred to the September Board meeting for approval:

Search Committee – 2 vacancies – Geoff Parry  
Barbara McCormack

Quality and Standards Committee - one vacancy - Steve Cunningham

(b) That it be noted that further amendments to the Membership of Committee would be needed following the appointment of two new parent Governors.

### **Governors Skills Audit Analysis**

29. Resolved:

That this item be deferred to the next meeting pending the return by all Governors of their Skills Audit forms.

### **Risk**

There were no areas of risk arising from this meeting.

The Principal referred to a previous reported risk relating to the possibility of Meole/Priory Schools jointly providing a Sixth Form. He advised that the Head of Meole had not taken any further action on this whereas the Head of Priory had applied for academy status and, if successful, would no longer fall under the responsibility of the LEA. He suggested that, in order to ensure the College maintained its learner numbers in the future, it would be a positive move to appoint a Governor to the Board on an annual rotating basis to represent the Shrewsbury partnership of schools (a Head) to foster a closer relationship between schools and encourage them to view the College as their natural Sixth Form provider.

30. Resolved:

That the Principal be asked to further explore the feasibility of increasing the Membership of the Board to enable the appointment of a Governor representing the Shrewsbury partnership of schools (a Head).

31. **David Kilby – Parent Governor**

The Chair advised that this David Kilby's last meeting of Search prior to the expiry of his term of office. He thanked David for his contribution and work on the Committee and wished him well for the future.

32. **Date of Next Meeting** – Monday, 1 November at 5.45 pm (provisional)